

<p style="text-align: center;">MINUTES TRANSPORTATION ASSET MANAGEMENT COUNCIL January 4, 2006 Aeronautics Building Lansing, Michigan</p>
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Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chairman
Robert Slattery, Vice Chair
David Bee, Member
Steve Warren, Member
Susan Mortel, Member
Frank Kelley, Commission Advisor

Howard Heidemann, Member
Jerry Richards, Member
Eric Swanson, Member
Bill McEntee, Member
Kirk Steudle, Member

Absent

Spencer Nebel, Member

Staff Present

Rick Lilly- Bureau of Transportation Planning
Keri Peralta- Bureau of Transportation Planning
Ron Vibbert- Bureau of Transportation Planning
Gil Chesbro- Bureau of Transportation Planning
Rob Surber- Center for Geographic Information

Call to order

The meeting was called to order at 1:05 p.m.

Approval of December 7, 2005 Minutes – Rick Lilly

Mr. Richards motioned for approval of the December 7, 2005 meeting minutes, Mr. Heidemann supported. Motion carried.

Correspondence and Announcements – Rick Lilly

Mr. Lilly announced that each Council member should have received a copy of the final report of the international scan. Mr. Lilly informed the Council that he had sent an email to the seven counties on the pilot projects letting them know that the deadline had expired as of December 31, 2005, and all of the projects were to be completed. All projects have been completed except for St. Clair County.

Agency Reports

Mr. Steudle informed the Council that each Council member had received the document from the asset management international scan. Mr. Steudle would encourage the Council to read the document as it touches on different levels of government.

Committee Reports

1. Administrative & Education

Mr. Bee informed the Council that Jason Bittner from the Mid-West Regional University Transportation will be here to talk about some of the research that they have been doing.

Mr. Bee informed the Council that there had originally been six different dates set for training in the internet reporting process. Now there will only be two meetings, one in Lansing and one in St. Ignace, and those have been moved from January to February.

Mr. Lilly requested to sit down with Mr. Jerry Jones, Commission Auditor, and have an internal review done to see how the Council's process is moving along.

Mr. Slattery moved to authorize Mr. Lilly to meet with the Commission Auditor to review process and procedures. Supported by Mr. Bee. Motion Carried

2. Data Management

Mr. Bill McEntee discussed with the Council that there are some decisions that need to be made about what part of the system we are going to collect data on this year. One of the options we were looking into is re-doing the federal aid system; another option we are looking at is going out and surveying 1/3 of the system. The Council should be able to better answer that question in March. We are also looking at automatic data collections for PACER ratings.

3. Strategic Analysis

Mr. Warren informed the Council that the Strategic Analysis Committee met on December 21, 2005. The purpose of the meeting was to sit down with the Local Technical Assistance Program staff, Terry McNich and Tim Colling to discuss where we go from here and what needs to happen with Roadsoft.

Update on Data Collection – Gil Chesbro

Mr. Chesbro informed the Council that the PASER data collection has been completed. However, we have two counties that haven't reported; Saginaw County and Jackson County.

Mr. Chesbro is in contact with both of the counties and is expected to have the data by the end of the week. If the data is not received by this time, Mr. Chesbro and Mr. Lilly will be meeting to come up with a solution.

Year End Report

Mr. Lilly has put together a one-page year end-report with some of the highlights of the year. This is replacing the monthly report for December.

Mr. Lilly reminded the Council that the asset management conference will be held on May 10, 2006, and not May 9, 2006. Also, that the location has been changed from the Lansing Center to the Kellogg Center.

Presentation

Jason Bittner gave a presentation on the survey that the Mid-West Regional University Transportation center did on asset management training opportunities.

Public Comment

There was no public comment.

Meeting was adjourned at 2:45 p.m.

Frank E. Kelley
Commission Advisor